

Internal Audit Director

Internal Audit assists management with achieving agency goals and objectives by conducting assurance and consulting services to identify areas for improvement and manage risk. Internal Audit serves as a resource to management in researching technical issues especially as it pertains to accounting. This division also helps management review the exposure drafts and other documents released for comment by the Governmental Accounting Standards Board to evaluate how they might impact the state of Tennessee and Treasury operations.

The successful candidate will be responsible for the following:

1. Develop and maintain a current audit program for each division of the department.
2. Prepares and reviews audit programs, plans, and documentation.
3. Prioritizes audit projects based on potential risks, assigns audit projects, and oversees the completion of the work by the audit staff.
4. Reviews the procedures and internal controls and makes appropriate recommendations for the department.
5. Review contracts related to audit functions.
6. Consult in establishing new computer systems, procedures, and functions upon request with staff.
7. Participates in audit committees, schedules necessary meetings, and prepares minutes of the meetings.
8. Assists with special projects and accounting matters in the department.
9. Train audit staff.

Minimum Qualifications are:

Graduation from an accredited college or university with a major in accounting and Certified Public Accountant in good standing is required. Five years of successful full-time paid employment with three years in auditing of which two years must have been in a responsible supervisory capacity.

The Tennessee Department of Treasury offers a comprehensive retirement plan consisting of a participatory defined benefit plan combined with a defined contribution plan which has a matched component and 457 deferred compensation. Other benefits include: health, dental, vision, and life insurance, paid vacation, and sick leave.

To apply, submit your resume to: Treasury.Resumes@tn.gov

The State of Tennessee is an Equal Opportunity Employer.